

SUMMARY OF PROPOSAL FOR A WORK STREAM 2 COMMUNITY COORDINATION GROUP

Updated following SOAC Chairs Roundtable of 15 December 2021

Introduction

The community's implementation work on those Cross Community Working Group on Enhancing ICANN Accountability (CCWG-Accountability) Work Stream 2 (WS2) recommendations that are directed at the community will require implementation by and within individual community groups, as well as a collective focus to address a few specific items that require coordination and collaboration across the community.

As an action item from the SOAC Chairs Roundtable call on 4 October 2021, ICANN org put together this summary of the expected role and scope of responsibilities for a proposed WS2 Community Coordination Group. Based on additional discussions during the SOAC Chairs Roundtable on 15 December 2021, ICANN org has updated this summary for the community's reference.

Status (as of 15 December 2021)

There was general agreement that a coordination and information sharing mechanism will be useful. The SOAC Chairs agreed in principle to proceed with forming a lightweight coordination group in line with the scope as described in this summary, subject to further review of specific details such as composition. The SOAC Chairs' suggestions for a few specific items have been incorporated into this updated summary.

Next Steps

The SOAC Chairs will circulate this updated summary to their groups for information and feedback. ICANN org suggests that each group raises its specific concerns (if any) with the items described in this summary through its respective SOAC Chair by end-January 2022. This will allow ICANN org to follow up with the groups to seek appointments to the WS2 Community Coordination Group in February 2022, with the aim to conduct a first meeting in late February or shortly after ICANN73.

Purpose of the WS2 Community Coordination Group

As individual community structures continue to consider and address the [recommendations](#) applicable to each group from the CCWG-Accountability, the WS2 Community Coordination Group is intended to serve as a forum to exchange best practices, lessons learned, as well as for sharing information and progress. The WS2 Community Coordination Group will also be where the WS2 recommendations or topics that can benefit from a uniform, community-wide approach will be identified and addressed. Specifically, the CCWG recommendations that appear to benefit from community coordination are [Recommendation 1.1](#) (on seven proposed elements of diversity), [Recommendation 1.7](#) (on a process for handling complaints about diversity), and [Recommendation 2.3](#) (on a standalone framework for exercising Empowered Community powers).

In addressing community-wide implementation of Recommendations 1.1, 1.7, and 2.3, the WS2 Community Coordination Group is expected to discuss:

- The relevant priority of these recommendations in the context of other WS2 recommendations implementation and overall community workload
- The scope of and opportune timing for additional community consultations (as needed)
- How to reach broad community agreement on these recommendations; and
- What each individual community group will need to carry out any agreed implementation.

The WS2 Community Coordination Group is an experience-sharing and information forum and is not intended to be a decision-making body. In limited circumstances, it may present a joint proposal for discussion by the SOAC Chairs (see further below).

Composition

It is envisioned that the WS2 Community Coordination Group will be populated by volunteers from each SO and AC involved in the WS2 implementation work. Given the WS2 Community Coordination Group's purpose and to ensure inclusivity while keeping the group sufficiently small to allow for meaningful discussions, each Supporting Organization, Advisory Committee, GNSO Stakeholder Group, and Regional At-Large Organization will appoint one (1) representative to the Group.

To ensure continuity and to facilitate uninterrupted participation by each appointing community group, each Supporting Organization, Advisory Committee, GNSO Stakeholder Group and Regional At-Large Organization may appoint a secondary representative (or "alternate") to the WS2 Community Coordination Group.

In addition, all Supporting Organizations, Advisory Committees, GNSO Stakeholder Groups, Regional At-Large Organizations and GNSO Constituencies can appoint up to [INSERT NUMBER] Observers to the Group. Observers will be subscribed to the Group's mailing list (on a "read-only" basis) and may attend calls and meetings, but may not participate in the WS2 Community Coordination Group's discussions.

No Decision Making Authority

The WS2 Community Coordination Group does not operate as a decision-making body. Rather, it is a central point for discussion where each community group's views and progress are shared, where coordination of prioritization for community-wide implementation of WS2 recommendations takes place, as appropriate, and where information about best practices and tools used can be exchanged. Each SO and AC is entirely independent in determining whether and how to implement WS2 recommendations. Members of the WS2 Community Coordination Group will therefore be expected to report back to their communities on relevant and useful points discussed in the coordination group and to voice their community's views and decisions into the WS2 Community Coordination Group as relevant and appropriate.

Where, as a result of the information sharing and discussions within the WS2 Community Coordination Group, the WS2 Community Coordination Group believes that certain outcomes or uniform solutions can apply to several or all community organizations, the members of the WS2 Community Coordination Group should each first communicate the proposals back to their individual SOAC groups for review. Any final WS2 Community Coordination Group proposal for

a community-wide approach must be made based on all the feedback received from each SOAC group. The WS2 Community Coordination Group should then share such proposed outcomes or solutions with the SOAC Chairs for their review and consideration of next steps, including the appropriate community structure(s) for any required decision making.

The participation of each WS2 Community Coordination Group member and their input or contribution to the Group does not commit any SO or AC to any position or otherwise bind them to any specific action or decision, for which they remain entirely independently authoritative.

Non-participation by a community structure in the WS2 Community Coordination Group does not imply acceptance or approval of any outputs from the Group. Any and all WS2 implementation proposals developed as a result of the coordination work performed by the Group must be shared promptly with all Supporting Organizations, Advisory Committees, GNSO Stakeholder Groups and Constituencies, and Regional At-Large Organizations, to ensure that every ICANN community structure has the opportunity to provide input and feedback through the SOAC Chairs.

Transparency; Review

The WS2 Community Consultation Group will operate in a transparent fashion. All discussions, proposals, and documents of the WS2 Community Coordination Group should be recorded and published. A wiki page will be set up by ICANN org to support document sharing and provide the transparency necessary to its activities.

To document the Group's discussions, and record decisions needed, including outcomes, a rapporteur will need to be selected by and from amongst the volunteers of the WS2 Community Coordination Group. ICANN org supporting the WS2 Community Coordination Group may assist the designated Rapporteur in maintaining the records and ensuring uniformity of reporting.

At its first meeting, the Group will discuss and determine the frequency of its meetings, which is suggested to be bi-monthly (once every 2 months) as a starting point.

At the end of one year following its first meeting, the SOAC Chairs shall review the composition, progress, and effectiveness of the Group. Based on that review, the Group may be asked to continue its work, or be reconstituted and reformed according to new criteria, or disbanded.

Org Support

Facilitation of the WS2 Community Consultation Group discussions, including preparation involving but not limited to drafting agendas and briefings, will primarily be handled by ICANN org's Policy Team with ICANN org's Implementation Operations assistance, as appropriate. Where needed, other ICANN org functions may attend activities to support the WS2 Community Coordination Group's discussions.