



# Stakeholder Group Petition and Charter

## Petition Form

### gTLD Registry Stakeholder Group Petition and Charter

**Important Notices:**

(1) *The purpose of this document is to formally petition the ICANN Board for approval to form a GNSO Stakeholder Group (SG) consistent with the recent Board decisions regarding GNSO Council restructuring. Its submission, receipt, acceptance, or acknowledgement should not be construed as implicit or explicit Board approval of the proposed SG.*

(2) *In addition to the Board, this submission will be publicly posted [Note: phone and fax numbers supplied below are for contact purposes only and will not be shared publicly].*

**Submit to ICANN Board at [...]** *[Note: If you do not receive a confirmation after submittal or have questions, please contact [policy-staff@icann.org](mailto:policy-staff@icann.org)].*

Stakeholder Group Name:	Registry Stakeholder Group
Your Name:	David W. Maher, Chair, Registry Constituency
Your Company/Organization:	Registry Constituency, GNSO
Tel. Number:	<i>[Redacted]</i>
Fax Number:	<i>[Redacted]</i>
Email Address:	<i>[Redacted]</i>
Submission Date:	March 4, 2009

### **Purpose and Assumptions**

*This template model was assembled by ICANN Policy Staff to guide and assist (not prescribe) new Stakeholder Groups in the construction of their charter documents. It is organized into major thematic headings with individual sections containing keywords/phrases intended to suggest specific content that, when completed, would describe the SG's rules, procedures, and/or practices for that element.*

*This particular template model assumes that, over time, there will be multiple constituencies per Stakeholder Group.*

*The Stakeholder Group (SG), as an entity made up of formally recognized constituencies, would only concern itself with matters relevant to the interaction of those constituencies (e.g. SG membership and GNSO Council seat allocation) and would not, as a general practice, prescribe activities inside or within constituencies that are otherwise the province of those constituencies and the ICANN Board.*



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## gTLD Registry Stakeholder Group

### Articles of Operation

(Adopted .....)

#### I. Mission and Principles

The gTLD Registries Stakeholder Group (RySG) is one of the stakeholder groups in the contracted party house of the Generic Name Supporting Organization (GNSO). The primary role of the RySG is to represent the interests of all gTLD registry operators (or sponsors in the case of sponsored gTLDs) (“Registries”) (i) that are currently under contract with ICANN to provide gTLD registry services in support of one or more gTLDs; (ii) who agree to be bound by consensus policies in that contract; and (iii) who voluntarily choose to be members of the RySG. The RySG may be composed of constituencies as defined by Article IV. The RySG facilitates communication among Registries and constituencies of Registries, if any, and conveys the views of the RySG to the GNSO Council and the ICANN Board of Directors, with particular emphasis on ICANN consensus policies that relate to interoperability, technical reliability and stable operation of the Internet or domain name system. These Articles also create a process for the election of members of the GNSO Council by which such Council members can be seated in a manner consistent with the bicameral voting structure approved by the ICANN Board.

The guiding principles for the RySG, including its leaders and constituencies are fairness, openness, and transparency in all RySG policies, practices, and operations. The service standards for leadership positions include impartiality, accountability, and conflicts of interest declarations. The behavioral expectations of all RySG members, constituencies and participants include adhering to ICANN Bylaws and Policies; supporting the consensus model; treating others with dignity, respect, courtesy, and civility; listening attentively to understand others; acting with honesty, sincerity, and integrity; and maintaining community good standing.



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## II. Reference to ICANN Bylaws

The basis for the GNSO as well as the RySG may be found in the ICANN Bylaws.

## III. Organization and Membership

All Registries are eligible for membership in the RySG upon the “effective date” set forth in the Registry’s agreement with ICANN. For all purposes under these Articles (including voting), each operator or sponsor shall be considered a single Registry member of the RySG (whether providing registry services for one or more than one gTLD or IDN version of a gTLD). Further, in cases where an operator or sponsor has a controlling interest in another registry operator or sponsor, either directly or indirectly, the controlled registry operator or sponsor shall not be considered a separate member of the RySG.

A Registry that is owned or controlled by, or under common ownership with, or affiliated with any entity that votes in another stakeholder group in either house of the GNSO is not eligible for membership in the RySG. Any question regarding eligibility or exceptions shall be determined by a vote of the RySG.

{Note: The RySG will review the definitions of “control”, “ownership” and “affiliation” to provide more clarity in the eligibility standards. In connection with this, the RySG will provide for observer status for entities that may not be eligible for full membership because of the preceding paragraph, and for entities that have applied, or indicated an intention to apply, for a contract with ICANN to provide gTLD registry services in support of one or more gTLDs.}

Eligible Registries must apply for RySG membership by providing all required information on the application form provided by the RySG. Each eligible Registry must identify at least one voting delegate (“Voting Delegate”) on its application and may also identify alternate Voting Delegates if desired. Eligible Registries may also designate up to five (5) non-voting delegates. Members may modify their delegations by written notice to the Secretariat or, absent a Secretariat, to the Chair.



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Registries that satisfy the membership criteria will be accepted as members immediately upon receipt of the completed application.

Voting rights shall be suspended if a member does not pay its fees as previously invoiced within thirty (30) days after a written warning on nonpayment is sent to the member; suspension shall continue until such time as the fees have been paid. Membership may be suspended if a member does not pay its fees as previously invoiced within sixty (60) days after a written warning on nonpayment is sent to the member; suspension shall continue until such time as the fees have been paid. Suspension of membership shall be accomplished by vote of a majority of the Active members upon a motion for that purpose. Membership shall be terminated if a member's agreement with ICANN is terminated or a member voluntarily terminates its membership.

Members shall be classified as "Active" or "Inactive". A member shall be classified as "Active" unless it is classified as "Inactive" pursuant to the provisions of this paragraph. Members become Inactive by failing to participate in a RySG meeting or voting process for a total of three consecutive meetings or voting processes or both. An Inactive member shall have all rights and duties of membership other than being counted as present or absent in the determination of a quorum. An Inactive member may resume Active status at any time by participating in a RySG meeting or by voting.

## **IV. Structure of the RySG**

### **Voluntary Constituencies**

For the purposes of collaborating on issues of common interest within the RySG and coordinating efforts within it, RySG members may self-organize themselves into Constituencies. An RySG member may be a member of more than one Constituency. Membership in a Constituency is voluntary. One person and one or more alternates may be designated by each Constituency as delegates to represent all members of the Constituency in RySG matters other than voting., A Constituency does not itself have voting rights in the RySG. Whenever an election is to be held in the RySG, or a vote is to be taken on an RySG position, a motion or any other subject matter



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requiring a vote pursuant to these Articles, each member of the RySG may vote in its capacity as a member of the RySG, but no member, through its delegate or authorized alternate, shall be entitled to vote more than once pursuant to the procedures set forth in Article IX below.

(a) Qualifications for RySG Constituencies

All RySG Constituencies must be recognized and approved by the ICANN Board.

(b) Process for New Constituency Recognition

i. Submit a “Notice of Intent to Form New Constituency” (NOIF) to the ICANN Board.

The NOIF will be distributed to the GNSO Council, all GNSO constituencies, and will be publicly posted on the GNSO website.

ii. Following the NOIF, submit a “New Constituency Petition and Charter” to the

ICANN Board for formal recognition, approval and assignment to a Stakeholder Group. This application also will be distributed to the GNSO Council, all GNSO constituencies, and will be publicly posted on the GNSO website.

## **Constituency Structure**

The internal structures, leadership positions, and operations of each Constituency will be left to its membership and the charter it creates. Each RySG Constituency will be expected to conform to the general principles set forth in Article I of this Charter.

## **Constituency Rights and Responsibilities:**

- (a) Elect or appoint a delegate and one or more alternates to represent the Constituency in the RySG;
- (b) Develop and issue policy and position statements;
- (c) Participate in GNSO policy development processes.

Each Constituency shall:

1. Notify the RySG of the effective dates of its formation and dissolution;
2. Provide the following information to the RySG:



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- a. A list of its members;
- b. The names of persons designated as delegates and alternates;
- c. A copy of its charter; and
- d. Changes in membership.

## V. Leadership

### **Chair**

The RySG shall have a Chair, and the RySG shall elect a Chair at the RySG meeting following every other ICANN Annual meeting. The Chair must be an authorized voting delegate (or alternate) of an Active member. The Chair shall be elected for a term of two years and shall hold office until his or her successor is elected or until he or she sooner dies, resigns, is removed becomes disqualified, or if the member that the Chair represents is suspended or terminated. If the office of Chair becomes vacant at any time, a special election shall be held to elect a successor; the Alternate Chair does not automatically succeed to the post of Chair.

### **Alternate Chair**

The RySG may elect an Alternate Chair, who must also be an authorized voting delegate (or alternate) of a member. The Alternate Chair shall be elected for a term of two years and shall hold office until his or her successor is elected or until he or she sooner dies, resigns, is removed, becomes disqualified, or if the member that the Alternate Chair represents is suspended or terminated.

### **Treasurer**

The RySG shall have a Treasurer, and the RySG shall elect a Treasurer at the RySG meeting following every other ICANN Annual meeting. The Treasurer shall be elected for a term of two years and shall hold office until his or her successor is elected or until he or she sooner dies, resigns, is removed, becomes disqualified, or if the member that the Treasurer represents is suspended or



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terminated. If the office of Treasurer becomes vacant at any time, a special election shall be held to elect a successor; The Treasurer will be responsible for ensuring that proper records are kept for the RySG, collecting membership fees assessed by the members and preparing and managing annual budgets.

## **Secretariat**

The RySG may have a Secretariat. The Secretariat will be responsible for ensuring that operational support is provided as needed for the RySG. Particular tasks may include but are not limited to:

- Processing membership applications
- Fulfilling administrative functions, including preparing and keeping minutes of meetings
- Coordinating email and web site service
- Coordinating and facilitating meetings
- Keeping records concerning the status (Active or Inactive) of each member.

The personnel of the Secretariat need not be from a member. The Chair shall appoint the Secretariat upon authorization of the RySG.

## **VI. Meetings**

The RySG shall hold face-to-face meetings in conjunction with each public ICANN meeting, unless otherwise decided by vote of the RySG. Other face-to-face meetings may be held if approved by vote of the RySG. The Secretariat shall provide at least thirty (30) days advance notice for all face-to-face meetings. Whenever possible, the RySG shall provide the opportunity to participate in face-to-face meetings by teleconference from remote locations.

The RySG shall also hold meetings by teleconference as scheduled by vote of the RySG. Except in cases when the RySG votes to hold a meeting with shorter notice because of an urgent need to schedule a meeting, the Secretariat shall provide at least fourteen (14) days advance notice for all teleconference meetings.



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Any or all Constituencies may consolidate all or a portion of any Constituency meetings with the RySG.

## **Quorum**

A simple majority of the total number of all Active members shall constitute a quorum for voting at all meetings. If a quorum is not present at a meeting, the members not present may vote by email on any matter for a period not to exceed fourteen days following the meeting (an “Extended Meeting”). On any matter requiring a vote, if the total number of members voting (including recorded abstentions) is less than a majority of the total number of all Active members, then a quorum does not exist, and the vote shall not be valid.

## **Notices**

All notices shall be sent by email to the email addresses maintained for all delegates of members of the RySG.

## **Record of Meetings**

Minutes of all meetings shall be kept in electronic form or audio form, or both, if feasible, and copies of the minutes (if available) shall be sent to the membership as soon as conveniently possible after each meeting.

## **VII. Elections**

### **Elections**

The RySG shall elect such number of representatives (the “RySG Representatives”) to the GNSO Council as is set forth in the Bylaws of ICANN. Elections shall be conducted in accordance with the voting procedures described in Article IX below, and in compliance with all applicable provisions of the ICANN By-Laws then in effect, including those relating to geographical diversity and eligibility. Each RySG Representative shall be elected for a term of two years and shall hold office until his or





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her successor is elected or until he or she sooner dies, resigns, is removed, becomes disqualified, or if the member that the Representative represents is suspended or terminated. No RySG Representative may serve more than two consecutive terms.

Terms shall begin and end at the end of an annual ICANN meeting. No more than two terms shall end in the same year. Any vacancy occurring in an RySG Representative position shall be filled by election in accordance with Article IX below, and the term of the RySG Representative elected to fill a vacancy shall be for the remainder of the original term.

The RySG shall communicate the results of elections of RySG Representatives to the GNSO Council to its members and to each Constituency.

## **VIII. GNSO Council Registries Stakeholder Group Representation**

Each member of the RySG may participate in the RySG in accordance with these Articles.

Delegates of Constituencies may participate in a nonvoting capacity in RySG meetings, but only the delegate, or alternate authorized to vote, of each member of the RySG may vote as provided in Article IX.

Each RySG Representative is responsible for communicating to the GNSO Council the full range of views of the members of the RySG, including, but not limited to, RySG consensus positions. If the RySG has not provided direction on a substantial issue, each RySG Representative shall abstain from voting in the GNSO Council on that issue until direction is given by the RySG. In case of doubt whether an issue is substantial, each RySG Representative shall abstain from voting in the GNSO Council on that issue until direction is given by the RySG. In cases where a RySG position has not been formed or where there are minority positions, then an RySG Representative must state that and then share the minority positions as well as his or her own personal view (provided it is identified as such), and then should cast RySG votes as determined by the RySG if a vote has been taken.





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“Annual Fees Paid to ICANN” are the amounts paid by each member to ICANN for domain name registrations for the most recent completed calendar year (converted to US\$) per the terms of the “Fees to be paid to ICANN” provision in the member’s ICANN contract(s). Within 30 days following the end of each ICANN fiscal year, the RySG will request that ICANN provide rankings of members based on total fees paid in the previous fiscal year by members to ICANN.

**Table B - Categories Determined by Domain Name Registrations in Force:**

<b>Domain Name Registrations in Force</b>	<b>Number of Votes</b>

Domain name registrations in force for each member are determined by the number in force for that member as of the end of the most recent calendar year.

## **Election Voting**

A candidate in any election who receives a simple majority of the votes of Active members eligible to vote on the candidacy shall be elected, whether Ranked Voting is used or not. If there are more than two candidates and no candidate receives a simple majority, then the candidate with the lowest number of votes will be removed and a new election held.



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[Note: the RySG will consider other election procedures for GNSO Council seats that might allow some candidates to be elected by a simple majority of votes of members without the use of Ranked Voting]

## Consensus Positions, Motions and Other Issues

In general, the RySG should operate using a rough consensus approach. Every effort should be made to arrive at positions that most or all of the group members are willing to support. When this is not possible, then, whether Ranked Voting is used or not:

- A consensus position on a policy may be adopted by a vote of at least 2/3 of the votes of the Active membership of the RySG, and shall be identified as a supermajority vote.
- A majority position on a policy may be adopted by a simple majority of the votes of the Active RySG membership.
- A motion may be carried, or any other issue may be decided by simple majority of the votes of the Active Membership of the RySG.
- If the RySG Active members are unable to reach a majority position on a policy, a motion or any other issue, then a statement may be prepared that describes the various positions.
- In all these cases, RySG position statements should summarize the applicable level of support for various issues by RySG members.

## **X. Funding**

Each member shall pay (a) an initial membership fee upon joining the RySG, (b) a fixed annual membership fee, and (c) a variable annual membership fee according to the following schedule. A member joining after the beginning of a year shall pay a prorated portion of the annual fees upon joining.



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Fee Category	Frequency	Variable Factor	Amount
Initial Membership Fee	One-Time	N/A	\$2,000
Fixed Membership Fee	Annual	N/A	\$500
Variable Membership Fees	Annual		
		< 10K Names	\$0
		≥10K & <50K	\$500
		≥50K & <100K	\$1,000
		≥100K & <500K	\$1,500
		≥500K & <1M	\$2,000
		≥1M & <3M	\$2,500
		≥3M & <5M	\$3,000
		≥5M & <10M	\$4,000
		≥10M	\$5,000
<b>Total</b>			

Variable membership fees for each member for a given calendar year will be based on the total number of domain name registrations in force for that member in the most recent past quarter prior to the calendar year. An invoice for membership fees shall be sent to each member and payment will be due within thirty (30) calendar days from the date of sending of the invoice.



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## **X. Amendments to Articles**

The RySG may amend these Articles by vote of the RySG as provided in Article IX.

gTLD Registries Stakeholder Group Articles of Operation

Adopted at the (insert meeting location)

gTLD Registries Stakeholder Group Meeting

(insert date)