

**Policy Process Steering Committee (PPSC) Policy Development Process (PDP)
Charter Guidelines Sub-Team
TRANSCRIPTION**

Thursday 23 April 2009 1300 UTC

Note: The following is the output of transcribing from an audio recording of the Policy Process Steering Committee Policy Development Process (PDP) **Charter Guidelines Sub-Team** meeting on Thursday, 23 April 2009, at 13:00 UTC. Although the transcription is largely accurate, in some cases it is incomplete or inaccurate due to inaudible passages or transcription errors. It is posted as an aid to understanding the proceedings at the meeting, but should not be treated as an authoritative record. The audio is also available at:

<http://audio.icann.org/gnso/gnso-cgst-20090423.mp3>

<http://gnso.icann.org/calendar/#april>

Present

Avri Doria

Iliya Bazlyankov

Absent apologies

Jonne Soininen

Avri Doria: ...but there's a tentative structure for chartered guidelines.

Coordinator: And then madam, I am recording this call. Thank you.

Avri Doria: Thank you.

So first of all I guess we are leaderless in that we don't have our staff paper. And we don't have, I guess...I didn't know whether the chair was going to participate in these things or not.

Glen Desaintgery: Well...

Avri Doria: The - I mean we have a Chair of the - or is he just participating in one of the teams but not both of them? Or is he not participating in either?

Glen Desaintgery: I don't think he's participating in either because the list that I have got for this call is (Iliya), Cheryl Langdon Orr Jonne Soininen, (Graham Chynoweth) and yourself.

Avri Doria: Right.

Glen Desaintgery: And (Thomas Roessler) said that he couldn't attend today.

Avri Doria: Right. Yeah. I guess he is just coming off a board call.

Glen Desaintgery: Yeah - no I think that was () on.

Avri Doria: Yeah that's why it started at 5:00 am his time, if I remember.

Glen Desaintgery: Yeah. Go ahead.

Avri Doria: So anyhow we've got all these things that are supposed to be in a charter according to this thing, and the mission focus area scope, including when not to employ a working group. Oh that's the charter of this - I'm confused. Because a charter for a working group would not include a mention of when not to employ a working group.

I don't understand what it means to say, "...including when not to employ a working group." I think the council can employ a working group anytime they have work to be done.

Membership criteria: Is that normally just going to be open?
Information (unintelligible). It also lacks guidelines. He marks them too.

Well what is all this? Making things so complicated.

Security: That's sure safe - one staff person.

Naming structures and (unintelligible): I don't understand that one.

Announce advertising: Declaration of interest. Okay. That's the first one I understand. I just wish these statements - why would "chair facilitate our expectations" be under charter?

Announce board administrative liaison role: Duties and selection. Okay. That one is kind of important.

Expert advisors and consultants: That was...

Rules of engagement: Now - this is the rules of engagement being covered by the other group, I would think.

I don't know. I mean what do you think of all this? I mean I have - what...

Iliya: And this was, I think, drafted by (Ken).

Avri Doria: Oh this is (Ken). Okay.

Iliya: Like a proposal about what we should do.

Avri Doria: What do you think about these various pieces here? Do you - I mean do you think they are all necessary? Or...I guess I don't know how much we can do with just the two of us, to tell you the truth. Because I mean I'm sure people like (Cheryl) and (Jana) would have, you know, both strong and valuable views on things.

I know I tend to be a minimalist in terms of what things would go into a meta charter. I think a meta charter has got to have a scope and a problem statement. And that's about it - and some milestones, you know, what we expect the deliverables are.

All this other stuff seems to me to be somewhat overkill. And some of it - like chair facilitator, expectations, council administrative liaison role - is sort of outside the charter.

I mean it's not within the charter for the working group. These are things that'll be sort of set across the board. You know, what do we think a chair or facilitator should be able to do? How do we pick one? What do we think the liaison role is? And how should they function when in a working group?

But that doesn't strike me as something that would be in the charter itself. It should be a general overriding document somewhere that defines these things.

I don't know. I don't see them as part of a charter.

But as I admitted at the last meeting, I'm just sort of slow on understanding exactly what this group is supposed to be doing.

Iliya: I should check the other e-mails. I remember maybe (Ken) explained in a letter about the two groups.

Avri Doria: Yeah he did. And he explained it again to me in the meetings where I finally got to the point where I almost understood. But then when I look at the stuff that he has this group allegedly doing, you know, I don't understand it.

I'm going to open this thing up to edit it and be presumptuous. And just - you know, I could sort of add my notes and questions; and perhaps if you have some I can add them also, you know.

For example on the first one: Mission purpose and deliverables. Is this of the charter writing team? Or is this of the charter itself? I don't know. I really don't know what we can do about...I mean at the moment what might be worth doing - and we can either do it together or we can do it separately - is, on each of these bullets, that - to add questions and comments. I don't know. Does that seem worth doing?

Iliya: I guess - maybe each one should add own comments.

Avri Doria: I - that could be good. Yeah. In which case I don't know if we really need to...Since it's only the two of us, maybe we can sort of call this meeting done and basically set a goal that A, we try to have a meeting when other people can attend or we get a full team meeting.

But in the meantime we recommend that you and I and the rest of the members go through and add comments and questions and issues to this charter discussion so at least we know where we are starting from. Does that make sense?

Iliya: Yes. I think yes.

Avri Doria: Okay. So perhaps what we can do is, we can call it. I'll send a note out - unless you would like to - to the working group team saying that two of us met and that this is what we have decided to do and that we need to reschedule the meeting when more than two of us can make it.

Iliya: Yes. Maybe next week is a good time.

Avri Doria: Maybe next week we can find a time. Yeah.

But other than that, I mean I just...You know. And if even we don't even have, you know, the staff person that wrote this original thing down, I think that we are not going to do much other than waste all three our time if we stay on the phone call.

Iliya: Yes, yes.

Avri Doria: Does that make sense to you also, Iliya?

Iliya: Yes I agree. I agree.

Avri Doria: Glen does that make sense to you as well?

Glen Desaintgery: It seems to me, Avri. And thank you very, very much for doing this.

Avri Doria: Okay. So I'll write that up and send it to the team tomorrow. I'll finish my editing of it now because I happen to already have it open. And I'll go through and just add all of the comments that I just made about,

“What’s this? Why is that?” and whatever so they are in there. And then we’ll go from there.

Iliya: Okay. After that I will write my comments.

Avri Doria: Okay, great. Thanks. Nice talking to you.

Iliya: Thank you.

Glen Desaintgery: Thanks so much Avri.

Avri Doria: Okay. Bye-bye.

Glen Desaintgery: Thanks. Good-bye.

Iliya: Good-bye. ‘Bye.

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