

Standing Committee on Improvement Implementation (SCI) Draft Charter

General

The GNSO Standing Committee on Improvement Implementation (SCI) will be responsible for reviewing and assessing the effective functioning of recommendations provided by the Operational Steering Committee (OSC) and Policy Process Steering Committee (PPSC) and the Policy Development Process Working Team (PDP-WT) approved by the GNSO Council:

- On request for those recommendations that have been identified to present immediate problems
- On a periodic timescale for all recommendations in order to identify possible issues and/or improvements (subject to a clear definition by the SCI on which recommendations should be reviewed)

The immediate goal of the OSC and PPSC is to develop:

Recommendations to implement operational changes, and recommendations for all process changes needed to meet the requirements contained in the “Board Governance Committee GNSO Review Working Group On GNSO Improvements” which are to be implemented with approval and under the guidance of the Council.

It should be acknowledged that OSC and PPSC still have tasks to finish, possibly on different timescales. Expiry of their charters has therefore to be taken carefully into consideration by the GNSO Council. Nevertheless, since several OSC and PPSC recommendations have already been adopted and implemented and the practicability of some of them has raised concerns, it is advisable to kick off the SCI work immediately. Following the implementation of further OSC/PPSC recommendations the SCI will be responsible for reviewing and assessing the effectiveness of these new recommendations. This in consequence might mean that the OSC/PPSC and SCI will be coexistence for a certain period of time.

Working method

It is recommended that the SCI follows the “[GNSO Working Group Guidelines](#) (Updated 8 March 2011)”, as deemed appropriate

The SCI is expected to carry out the activities identified in this Charter. In carrying out these activities, the SCI may opt to use sub-teams or work teams to carry out part of the tasks for which it may attract volunteers that are not members or observers of the SCI. However, the SCI remains responsible for reviewing and approving any recommendations, which are to be submitted to the GNSO Council for its consideration.

For the periodic review of recommendations, intended the SCI is expected to develop a consistent review plan indicating items to be reviewed, proposed timeline as well as additional resources needed, if any. This review plan will be submitted to the GNSO Council for its information.

For items that are submitted for review 'on request', the SCI expects to receive detailed input from the group affected by the process/operational change concerned. Such requests can be made by either the GNSO Council or a group chartered by the GNSO Council. In order to have comprehensive information on the issue available this group is requested to provide the following information, if applicable:

1. Which group do you represent? (E.g. Council, WG...)
2. To which rules or processes implemented by the OSC or PPSC do you refer?
3. Please outline the problems
4. What specific changes do you propose to address the identified problems?
5. Do you have any additional suggestion for making the rules/processes easier to administer?

One member of the group submitted the request should – if not already represented on the SCI – be nominated as an observer to the SCI until the review of the issue in question has been completed.

At its kick-off meeting the SCI should nominate a Chair and a Vice Chair from its membership. The Chair and Vice Chair are expected to act in a neutral manner and avoid any situation where a conflict of interest may arise for example as a result of exercising an other function or role within ICANN.

Members of the Standing Committee (Primary and Alternate members)

- 1 representative from each constituency/SG
- 1 NomCom appointee

Members of the Standing Committee may designate an alternate who can participate in the SCI deliberations in case of absence of the primary member. Only one of the two, primary or alternate, may take part in a consensus call.

A "Call for Volunteers" is attached

Observers of the Standing Committee

- 1 representative from each constituency in formation
- Liaison or an appointed representative from other ICANN Supporting Organizations or Advisory Committees (as determined by the SCI as appropriate)
- 1 observer representing the group that has submitted a request for review during the time that the request for review is being dealt with (provided that the group is not yet represented on the SCI)

Staff Support

The ICANN Staff assigned to the SCI will fully support the work of the committee as directed by the Chair including meeting support, document drafting, editing and distribution and other substantive contributions when deemed appropriate.

Staff assignments to the SCI:

- GNSO secretariat
- 1 ICANN policy staff member

Decision making

Unless otherwise determined by the SCI members, committee decisions will be made by using a “full consensus” process as described in the GNSO Working Group Guidelines, (see section 3.6),

Reporting

At a minimum at every public ICANN meeting, the SCI Chair shall provide the GNSO Council with an update concerning:

- The issues dealt with and related status
- Recommendations expected to be submitted to the GNSO Council
- An activity timeline