

PROPOSED AGENDA

From the original request: The GNSO Council would like to request support for organizing a 3 day face-to-face planning session to take place in January 2018. This would allow the GNSO Council to conduct a focused and dedicated strategic planning session in order to develop a work plan for the year ahead and beyond factoring in the existing workload as well as the new responsibilities following the transition and as part of the Empowered Community. Although the GNSO Council meets face-to-face at ICANN meetings, there is never sufficient time to focus on long term strategic planning.

Action	Description
Required Preparation & Proposed Rules of Engagement	

Monday 29 January 2018 – Focus on Roles & Remit of Council, Council Leadership and Liaisons

Timing	Topic	Desired outcome / objectives	Notes	Materials to be prepared	Facilitator (TBC)
8.00 – 8.30	Arrival at ICANN office				
8.30 – 9.30	Welcome & Introductions	Get to know each other better; highlight key anticipated outcomes for the 3-days	<ul style="list-style-type: none"> ▪ Confirming Göran’s availability for brief welcome. ▪ E.g. 3 things you don’t know about me exercise or state your first ICANN meeting and explain how you ended up there 	<ul style="list-style-type: none"> ▪ [First determine which exercise is used for this part of the agenda] 	Jonathan Robinson
9.30 – 11.00	Role and responsibilities of the GNSO Council	Ensure a common understanding by all of the role and	<ul style="list-style-type: none"> ▪ Would include overview of the Bylaws Article 11 ▪ Exchanges of views on 	Preparation materials: <ul style="list-style-type: none"> ▪ Reading package including existing Bylaw provisions as 	Staff? Other? (Jonathan Robinson to participate in

		responsibilities of the GNSO Council	<p>how experience from recent chairs (incl James Bladel and Jonathan Robinson) / experienced Council members differ from scope and remit as expressed in the Bylaws</p> <ul style="list-style-type: none"> What to do about gaps [Anything non-PDP related. Two case studies: 1] CCWG IG, ie things on the agenda for months and months; 2) GNSO Response to the GAC Communique (regular outputs that need to be done better; end with plan for how to do better) 	<p>well as proposed changes as a result of Bylaws DT recommendations.</p> <ul style="list-style-type: none"> Reading package describing the role of the GNSO as a member of the Empowered Community (many materials already available here: https://www.icann.org/ec) <p>For during the session:</p> <ul style="list-style-type: none"> Brief highlights presentation summarizing main points from reading package [?] Case studies for discussion during meeting (volunteers to develop and present case studies?) 	substantive discussion)
11.00 – 11.30	Email break				
11.30 – 12.30	Role and responsibilities of Council leadership	Ensure a common understanding by all of the role and responsibilities of the GNSO Council leadership	<ul style="list-style-type: none"> Start with Bylaws/Ops Procedures How did experience of leadership team differ from scope and remit as expressed in the Bylaws What to do about gaps? 	<p>Preparation materials:</p> <ul style="list-style-type: none"> Briefing document outlining role and responsibilities of Council leadership per Bylaws and GNSO Operating Procedures Identify questions / gaps for discussion (leadership team) 	Staff? Other? (Jonathan Robinson to participate in substantive discussion)

				<p>For during the session:</p> <ul style="list-style-type: none"> ▪ Brief highlights presentation summarizing main points from briefing document ▪ Questions / case studies for discussion 	
12.30 – 14.00	Lunch Break				
14.00 – 15.30	Role and responsibilities of Council Liaisons	Ensure a common understanding and agreement on the role and responsibilities of Council liaisons	<ul style="list-style-type: none"> ▪ What documentation do we have? How useful in crafting an overarching position description? ▪ Develop overarching position description 	<p>Preparation materials:</p> <ul style="list-style-type: none"> ▪ Briefing document on the role of the liaison (see draft document on Slack channel) ▪ Identify main questions / issues for discussion <p>For during the session:</p> <ul style="list-style-type: none"> ▪ Brief highlights presentation summarizing main points and questions from briefing document 	Jonathan Robinson
15.30 – 16.00	Email break				
16.00 – 17.30	Role and responsibilities of GNSO more broadly		<ul style="list-style-type: none"> ▪ How to stay relevant/maintain integrity of PDPs vis-à-vis GAC, ccNSO, ALAC, CCWGs, etc? ▪ Examples where community seems to want 	<p>Preparation materials:</p> <ul style="list-style-type: none"> ▪ TBD (would it be helpful to have a description of the PDP vs. CCWGs?) <p>For during the session:</p> <ul style="list-style-type: none"> ▪ Case studies 	Jonathan Robinson

			<p>to 'work around' GNSO PDPs; how to re-channel the community and these efforts into PDPs?</p> <ul style="list-style-type: none"> ▪ How can we improve/optimize the PDP to build & maintain confidence in the broader Community that this is the mechanism to address problems? ▪ How can the Council (as managing body) and individual Councillors (as representatives & leaders of SGs and Cs) be more active in driving the work? 	<ul style="list-style-type: none"> ▪ Discussion questions: <ul style="list-style-type: none"> • How can we improve/optimize the PDP to build & maintain confidence in the broader Community that this is the mechanism to address problems? • How can the Council (as managing body) and individual Councillors (as representatives & leaders of SGs and Cs) be more active in driving the work? 	
17.30 – 18.00	Wrap up and summary of action items	Summarize discussions of the day and confirm action items			Jonathan Robinson/Council leadership
19.00 – 22.00	Council Development Activity				

Tuesday 30 January 2018 – Focus on the Role and Responsibilities of the GNSO Council in the Empowered Community

Timing	Topic	Desired outcome / objectives	Notes	Materials to be prepared	Facilitator
8.30 – 9.00	Arrival at ICANN office				
9.00 – 10.30	GNSO Post-Transition		<ul style="list-style-type: none"> ▪ Transition – quick intro, what’s outstanding, reviews and oversight ▪ Bylaws and Ops Procedures – introduce relevant provisions ▪ What does ‘GNSO’ mean in this context? GNSO or GNSO Council? Both? Other? ▪ GNSO Review WG/SCI – current status and future reviews/WGs? 	<p>Preparation materials:</p> <ul style="list-style-type: none"> ▪ Reading package highlighting the new responsibilities of the GNSO as a Decisional Participant in the Empowered Community as well as proposed changes as a result of Bylaws DT recommendations. (many materials already available here: https://www.icann.org/ec) ▪ GNSO Review Status Update (see if update from ICANN60 needs to be updated or whether it is still relevant) <p>For during the session:</p> <ul style="list-style-type: none"> ▪ Brief highlights presentation summarizing main points ▪ Discussion questions 	Jonathan Robinson
10.30 – 11.00	Email break				

11.00 – 12.30	Role of GNSO Council vis-a-vis EC		<ul style="list-style-type: none"> ▪ GNSO Rep to EC – <ul style="list-style-type: none"> • what is this role, what does it entail? • How do we/who instructs this person? Can one group hold or Councillor prevent the GNSO from exercising its authority in the EC? Does every decision need to be unanimous? • Case study (controversial issue that divides the GNSO community, eg, compliance) ▪ Anticipating budget review and establishing a process ▪ Review of proposed changes (go through redlines, identify questionable scope items from day before) to Bylaws and Operating Procedures <ul style="list-style-type: none"> • Prelude to Council vote • Return to scope/role from Day 1 and how/if this changes our 	<p>Preparation materials:</p> <ul style="list-style-type: none"> ▪ Reading package highlighting the new responsibilities of the GNSO as a Decisional Participant in the Empowered Community as well as proposed changes as a result of Bylaws DT recommendations. (many materials already available here: https://www.icann.org/ec). <i>[Note that proposed changes to the GNSO Operating Procedures should address most of these questions as specific voting thresholds are proposed for the different decisions, similar with the role of the GNSO Rep to the EC Admin]</i> ▪ Charter for GNSO Standing Budget Committee <p>For during the session:</p> <ul style="list-style-type: none"> ▪ Brief highlights presentation summarizing main points of briefing materials ▪ Script for role play (? – see 	Jonathan Robinson
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			preliminary frameworks for role/remit of Council and leadership <ul style="list-style-type: none"> ▪ Socialise these conclusions to GNSO and GNSO EC Rep 	previous suggestion)	
12.30 – 14.00	Lunch break				
14.00 – 16.00	GNSO Council Meeting			Preparation materials: <ul style="list-style-type: none"> ▪ Proposed Agenda 	
16.00 – 18.00	Cocktail at ICANN office with invited staff guests	Opportunity to engage with ICANN org LA staff.			
18.00 onwards	Free evening				

Wednesday 31 January 2018 – Focus on 2018 strategic planning, workload management and objectives

Timing	Topic	Desired outcome / objectives	Notes	Materials to be prepared	Facilitator
8.30 – 9.00	Arrival at ICANN office				
9.00 – 10.30	Planning 2018 - Three f2f meetings, 16 days, what do we want to achieve in the next 12 months?	Develop a shared understanding of GNSO work efforts and timelines in order to develop a roadmap for the 12 months ahead.	<ul style="list-style-type: none"> • Public meetings <ul style="list-style-type: none"> ○ Meeting structure (what works, what doesn't work, proposal for ICANN Org what would be most effective for GNSO) ○ Diversity and outreach, human rights and meeting venues • GNSO Calendar 2018 <ul style="list-style-type: none"> ○ What are the priorities and how to fit in to calendar? [staff to develop deadline list] line up with f2f calendar, to help allocate f2f meeting schedules ○ Streamlining, maximising and improving communications: Two-pager strawman proposal <ul style="list-style-type: none"> ○ Function: transparency in roles 	Preparation Materials: <ul style="list-style-type: none"> ▪ Meeting Strategy WG recommendations ▪ Overview of GNSO approach to meeting structure following the adoption of the Meeting Strategy WG recommendations ▪ ICANN Staff paper outlining possible incremental changes (if published on time) For during the session: <ul style="list-style-type: none"> ▪ Brief highlights presentation summarizing main points of briefing materials 	Jonathan Robinson

			<ul style="list-style-type: none"> of Leadership, Liaisons, Staff ○ Content: decisions/conclusions, problems, obstacles (ie, not general update) ○ What to do with current info resources – keep or get rid of them, tailor? (Projects & Action Items) 		
10.30 – 11.00	Email break				
11.00 – 12.30	Planning 2018 - Three f2f meetings, 16 days, what do we want to achieve in the next 12 months? (continued)		•	•	Jonathan Robinson
12.30 – 13.30	Lunch		•	•	•
13.30 – 15.00	Workload management – how to improve effectiveness?		<ul style="list-style-type: none"> • Budget/resourcing – what specific information do we need that we’re not getting to help facilitate PDP work (for example, budget for data requests, external legal opinions, etc)? • Using external input (legal 	Preparation materials: <ul style="list-style-type: none"> ▪ GNSO Project List ▪ Discussion paper on “Optimizing increased engagement & participation while ensuring efficient & effective policy 	Jonathan Robinson

			<p>counsel, data and metrics) effectively – how to determine when to seek external input into PDP work, how to articulate the precise information required and what to do if the PDP WG does not agree or later discovers that the questions were inadequate or imperfect, what if WG members do not agree on the outcome or meaning of external input received, how to manage timeline impacts of seeking external input</p> <ul style="list-style-type: none"> • Timelines – what to do as a community when timelines slip, dealing with flow-on effects on other PDPs 	development” [to be adapted or redrafted]	
15.00 – 16.00	Wrap up and close of session				Jonathan Robinson/Council leadership
16.00 onwards	Departures				