

## AGENDA FOR SOAC LEADERSHIP FACE-TO-FACE MEETING

Dates: Monday 27th & Tuesday 28th January 2020

Location: ICANN Los Angeles (or nearby hotel TBD)

Attendees: Chair and Vice-Chair of each ICANN Supporting Organization and Advisory Committee (i.e. ASO, ccNSO, GNSO, ALAC, GAC, RSSAC, SSAC)

### IDENTIFIED ADDITIONAL NEEDS:

3 flip-charts

12 markers

Sticky notes (3 colors)

RULES OF ENGAGEMENT: all discussion will be conducted under Chatham House rules

MEETING NOTES: SOAC leaders kindly ask support staff to take notes and provide a summary of this meeting (outcomes and action items) to be shared with our respective communities.

| Day & Time                     | Event/Session   | Facilitator      | Objectives/Comments  |
|--------------------------------|---|------------------|--|
| SUNDAY, 26 JANUARY 2020        | Welcome reception (evening) with Board members and ICANN Executives |                  |  |
| <b>MONDAY, 27 JANUARY 2020</b> |   |                  |  |
| 09:00 - 09:10                  | Welcome & introductions; review objectives & agenda                 | Göran & David O. |  |
| 09:10 - 10:20                  | Governance: How to exercise governance via SO/ACs?                  | SO/AC leaders    | What is the role of SO/AC chairs?<br>Principles of collaboration<br>How to make our engagement more effective and efficient? |

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| 10:20 - 11:00 | Governance: Continuity planning  | SO/AC leaders                                     | How to make sure that new chairs can quickly learn how we work? How to make sure that historical knowledge (e.g. SSR2 case) is preserved and future chairs do not have to reinvent the wheel? How to do on-boarding for new SOAC chairs on the issues of collaboration with other SOAC chairs?  |
| 11:00 - 11:15 | Coffee break   |   |   |
| 11:15 - 12:45 | Planning: Initiate the development of an active planning process with the SO/AC leaders. | Xavier  | <p>Approach:</p> <ol style="list-style-type: none"> <li>1. Show the range of work (reviews, PDPs, CCWGs, the initiatives in the strat/op plan),</li> <li>2. Offer ways to develop prioritization of this work (including who plays what role): annual planning cycle,</li> <li>3. Offer reviews implementation as a primary candidate for testing the approach.</li> <li>4. Agree on next steps.</li> </ol> |
| 12:45 - 14:00 | Lunch  | With available Board members and ICANN Executives |   |
| 14:00 - 16:00 | Summary & status update of Board & CEO goals for FY20;<br>Group discussion/Q&A           | Maarten & Göran                                   | SO/AC leaders would like to hear <b>3</b> most important things for 2020. Additionally, SO/AC leaders would appreciate to learn about any <b>*new*</b> work (e.g. enhancing multi-stakeholder   |

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|                                 |   |               | model) the Board sees as necessary in the coming year, so SO/ACs can factor that in to their planning and prioritization  |
| 16:00 - 16:15                   | Coffee break  |               |   |
| 16:15 - 17:30                   | Planning: what is each SO and AC working on, what are their highest priority topics and why   | SO/AC leaders | The idea is to share priorities and hot topics each SO/AC are working on, identify commonalities, discuss how to collaborate  |
| 18:30 - 21:00                   | Group dinner  |               |   |
| <b>TUESDAY, 28 JANUARY 2020</b> |   |               |   |
| 09:00 - 11:30                   | Planning: Identify common priorities for SO/ACs and see how they are reflected in the ICANN planning process  |               | Prioritization, 2020 planning, in-depth discussions of priority issues. How do they relate to the 5 years Start Plan and are they included in the 5 years ops plan? |
| 11:30 - 11:45                   | Coffee break  |               |   |
| 11:45 - 12:45                   | Governance: Session with Board leadership & CEO <ul style="list-style-type: none"> <li>- Policy vs implementation</li> <li>- How recommendations are implemented in policy development work?</li> </ul> |               |   |
| 12:45 - 14:00                   | Lunch   |               |   |

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| 14:00 - 14:45 | Governance: Session with Board leadership & CEO<br><ul style="list-style-type: none"> <li>- Roles of the Board, review teams and various SO/ACs in including advice in the policy</li> </ul> |                  |   |
| 14:45 - 15:30 | Flexible funding to facilitate policy development & advisory activities  | All              | Discussion on how to evaluate projects. What criteria to use? Potentially discuss projects proposed prior to this meeting |
| 15:30 - 16:30 | Summary, wrap up, action items   | Göran & David O. | Summarize two days of discussions and agree on action items   |
| 16:30 - 16:45 | Closing remarks  | Göran            |   |