

## Chapter 3.0: GNSO Council Meetings

### 3.3.2 Submission of Reports and Motions

Reports and motions should be submitted to the GNSO Council for inclusion on the agenda as soon as possible, but no later than 23h59 Coordinated Universal Time (UTC) on the day, 10 calendar days before the GNSO Council meeting.

If a motion is submitted after the Submission Deadline, the GNSO Council shall consider the motion if the following requirements are met:

- a. The motion (including any report or other supporting documentation) is submitted to the GNSO Council at least 24 hours in advance of the GNSO Council meeting;
- b. The motion is accompanied by a request to consider the motion despite submission after the Submission Deadline (a “Request for Consideration”);
- c. A vote on the Request for Consideration shall be called as the first order of business for the agenda item that deals with the motion. The vote on the Request for Consideration must be unanimous (i.e., all Councilors or their proxies must vote and all votes cast must be in favor of considering the motion at such GNSO Council meeting) for the motion to be considered at such GNSO Council meeting.

If these requirements are not met, the motion shall not be considered submitted for the next Council meeting. For the avoidance of doubt, if the motion is proposed again for a subsequent Council meeting, it shall not be considered a resubmitted motion under the rules for Resubmission of a Motion in these Operating Procedures.

### 3.3.3 Submitting, Seconding, and Amending Motions

The following process shall apply to the submitting, seconding, and amending of motions for voting on by the GNSO Council:

#### 3.3.3.1 Submitting and Seconding Motions

1. A motion for voting on by the GNSO Council must be proposed to the whole Council by a current Councilor (for example, via the Council mailing list). In submitting the motion, the Councilor may, but is not required to, expressly request that the motion be seconded by another Councilor.
2. If the motion is submitted no later than 23h59 Coordinated Universal Time (UTC) on the day, 10 calendar days before the GNSO Council meeting, the motion is placed on the Council’s meeting agenda and made public (for example, on the relevant page of the Council’s online workspace). The identity of the proposer and seconder (if available)<sup>1</sup> shall also be published along with the motion.
3. At any time prior and up to the time that GNSO Council discussion on the motion commences at the Council meeting, a Councilor other than the motion proposer may second the submitted

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<sup>1</sup> Note that because the Council’s practice permits a motion to be seconded at any time prior and up to the time that GNSO Council discussion on the motion commences at the Council meeting, the motion as proposed can be published and placed on the meeting agenda without it first being seconded.

motion, either in response to the proposer's request or to a call for a seconder by the GNSO Chair or Secretariat.

4. A motion can be discussed at any time up to the Council meeting, but discussion during and voting on the motion at the Council meeting, even if properly submitted, cannot proceed without a second. The GNSO Chair may call for discussion and a vote on the motion only if it has been seconded in accordance with these procedures.
5. Adequate time should be provided for the Council to discuss the motion at the relevant Council meeting, prior to the GNSO Chair's calling for a vote on the motion.

#### 3.3.3.2 Amending Motions:

1. Any Councilor may submit a proposed amendment to the submitted motion prior to the vote on the motion being called.
2. If the proposed amendment is deemed friendly by the motion proposer and seconder (where there is not yet a seconder, only the proposer needs to accept the proposal as friendly) it is incorporated into the motion to be voted on.
3. If the amendment is not accepted as friendly by either the proposer or seconder, the Council shall first vote on whether to accept the proposed amendment. The proposal shall be incorporated into the motion only if the vote passes by a simple majority of both Houses represented on the GNSO Council.
4. If the Council vote to accept the proposed amendment is an affirmative one, the GNSO Council shall proceed to vote on the motion incorporating the proposed amendment, in accordance with the GNSO Operating Procedures.
5. If the Council vote falls below the simple majority threshold, the proposed amendment shall be deemed to have failed and is not incorporated into the original motion, in which case the Council shall proceed to vote on the original motion.

#### 3.3.4 Timing of Meetings

The time of the meetings may vary to accommodate the different geographic regions represented by GNSO Council members. By way of guidance, start times corresponding to local times for the GNSO Council members earlier than 0600 and later than 2300 should be avoided where possible.