Charter Working Group on Delegation and Redelegation and Retirement of ccTLDs

1. Purpose

The purpose of the working group is to advise the ccNSO Council whether it should launch a policy development process to recommend changes to the current policy for delegation, re-delegation and retirement of ccTLDs.

2. Scope

The working group will consider the current policies relating to delegation, re-delegation and retirement of ccTLDs and report on any issues or matters of concern that it believes exist with those current policies. It will also consider possible solutions to any issues or matters of concern.

The IANA functions contract between the US Government and ICANN, including any contract implementation issues or procedures relating to it, are considered outside the scope of this working group.

The working group will recommend whether or not to launch a country code policy development process. If it does recommend a policy development process, it shall be considered as a request for an issues report to the ccNSO Council as documented in Annex B Section 1 of the Country-Code Policy Development Process.

If issues outside this scope become apparent to the working group, its chair will inform the ccNSO Council of the issue so that it can be taken into account and dealt with more appropriately.

3. WG Members, Observers and Experts

Members
The working group will have the following members:

- Representatives of 10 ccTLD managers (being two from each of the five ICANN geographic regions);
- The chair and vice-chairs of the ccNSO;
- One of the ccNSO Council members appointed by the Nominating Committee;

In the event there are fewer than two ccTLD nominations from a geographic region the vacancy may be filled by a nominee from another geographic region, to be selected by the ccNSO Council. In the event there are three or more ccTLD nominations from the same geographic region the ccNSO Council will decide which nominees shall be appointed to the working group.

The working group members shall select a chair and alternate chair from the members of the group.

Observers

The working group will also have observers, who are not considered members of the WG, but are otherwise entitled to fully participate.

The working group will have the following observers:
- One (1) observer from each of the regional organisations as defined in Section 5 of Article IX of the ICANN Bylaws.
- Two members of the Governmental Advisory Committee.

Experts

The chair of the working group may also appoint experts as advisors to the working group. Experts are not considered members of the working group, but otherwise are entitled to fully participate.

ICANN will provide staff support to the working group.

4. Process

a. Topic Presentation
The working group shall present to the ccTLD community the topics they consider to be relevant at the Seoul ICANN meeting and consult the ccTLD community present.

b. Interim Paper
The working group will prepare an interim paper which, building on the consultation on the topic presentation, shall include a description of the current policy and processes, the issues related to the current policy and processes and a draft recommendation to the ccNSO Council on whether or not to launch a country-code policy development process. The interim paper shall be published for consultation with the ccTLD community, including specifically the ccNSO and the GAC.

c. Final Paper
At the end of the public consultation on the interim paper, a final paper will reflect on the comments received on the interim paper from the consultation period, and provide the working group's recommendations.

5. Methodology

In developing its papers, the working group shall seek to reach consensus among its members. If there is a minority view of the members on a particular issue, that minority position shall be articulated in the relevant paper.

The working group will consider public comments and other input as appropriate, at its reasonable discretion. The working group is not obliged to include such comments or other input, including comments submitted by or input from any one individual or organisation.

The final paper shall be published within fourteen (14) days after adoption of the paper by the working group, and conveyed to the chair of the ccNSO and the GAC.

6. Timeline

Activity	Date*	Closure*	Minimal Duration
Topic Presentation	28 October 2009 (Seoul ICANN meeting)	NA	NA
Interim Paper	10 February		
Publish Interim Paper	Mid February 2010	Late February	3 weeks prior to ICANN meeting in Africa
Public Comment on Interim Paper	Late February	26 March	28 days
Closure public comment	26 March 2010		
Final Report	7 May 2010		
Adoption Final Report by WG membership	14 May 2010		
Publish Final Report	18 May 2010	25 May	
Convey Report to chair of ccNSO and GAC	18 May 2010	25 May	3 weeks prior to ICANN meeting
ccNSO Council discussion **	June ICANN meeting		ccNSO Council meeting at June ICANN meeting in Latin America

* Tentative dates

** Not is scope of charter

7. Adjustment of Timeline

In the event the chair of the working group is of the view the time line in section 6 is untenable, the working group chair will inform the chair of the ccNSO Council, and request to adjust the timeline.

8. Closure of the Working Group
Upon completion of the final paper, the working group will be closed by the ccNSO Council at its next meeting**.**

9. Omission in or unreasonable impact of Charter
The chair of the working group shall exercise reasonable discretion with respect to question as to which this charter does not provide guidance and/or the impact of the charter is unworkable with respect to the conduct of business of the working group.