

Application for "At-Large Structure" (ALS) Designation



Applications should be submitted electronically to staff@atlarge.icann.org. Please address any questions about the applications process to this address.

The form can be downloaded from <http://www.atlarge.icann.org/files/atlarge/als-application-form-en.doc>

Organisation Contact information

1. Organisation's Name: *Hispanic Educational Technology Services (HETS)*
2. Organisation's email address: *PO Box 21345, San Juan, Puerto Rico 00928-1345*
3. Organisation's phone number (include country/city codes): *(787) 766-2600 ext. 8911*
4. Organisation's address (location and postal address, if different):
State Road No. 176 | St. Isidoro Colón, Km 0.3 Río Piedras, Puerto Rico
5. Organisation's website (URL) (if available): *www.hets.org*

Primary and Secondary Contact for Organisation:

If accredited, the primary contact will be assumed to be that person who will cast any votes required, with the secondary person being the alternate – though your Organisation may at any time change its voting and alternate representatives.

6. Primary contact:
 - a. Name: *Ms. Yubelkys Montalvo*
 - b. Email address: *yumontalvo@suagm.edu*
 - c. Telephone: *(787) 766-2600 ext. 8911*
7. Secondary Contact:
 - a. Name: *Ms. Yelixa Castro*
 - b. Email address: *ymcastro@suagm.edu*
 - c. Telephone: *(787) 766-2600 ext. 8910*

Description

1. Structure and Governance:
 - a. Is your Organisation constituted so that individual Internet users who are citizens or residents of countries within the Geographic Region in

which your Organisation is based control your Organisation?

Indicate Yes or No: Yes

- b. Please explain the answer above in sufficient detail so that a person not familiar with your Organisation would be able to understand the reasons for your answer, and attach or reference the URLs where any statutes or operating principles or other supporting information related to this question can be found: *HETS is a consortium of 40 colleges and universities from the United States, Puerto Rico, and Latin America. Corporate partners, nonprofit organizations related to technology and education, as well as individuals, also joined this vast and varied group of institutions. Our Bylaws could be download at the following link: <http://hets.org/wp/membership/hets-bylaws/>.*

- c. Is your organization formally incorporated or organized under a national legal jurisdiction?

Indicate Yes or No: Yes

IF YES: Please describe what legal recognition it has and indicate the place of legal incorporation or registration: *HETS is a 501 non profit corporation organized under the laws of Washington, DC, USA and authorized to do business in Puerto Rico.*

- d. Describe your Organisation's structure (e.g. governing and decision-making bodies and processes): *The HETS Consortium is governed by its Board of Directors, constituted by Presidents of affiliated institutions and responsible for making the Consortium decisions regarding strategic issues. All major decisions are made by taking a vote among the Board of Directors. The Executive Director, who heads the main office at the Ana G. Mendez University System, is the principal executive officer of the consortium, coordinating and supervising all duties incident to the HETS central office. The Executive Director of HETS serves on the Executive Committee as an ex-officio non-voting member, and works directly with the HETS Institutional Contacts and the HETS Task Forces to collaboratively support HETS projects, institutional initiatives, and special projects.*

- e. Does your organization have written bylaws or other constitutional instruments?

Indicate Yes or No: Yes

- f. IF YES: Please provide a copy along with your application (in English if available) *Our Bylaws could be download at the following link: <http://hets.org/wp/membership/hets-bylaws/>.*

- g. Explain the eligibility requirements (if any) for your Organisation's constituents/membership (if you provide a written application for admission as a member, you may attach a copy): *To be an institutional member of HETS colleges and universities should be accredited by their State or Nation they belong to, and need to complete an affiliation form that could be download at this link: <http://hets.org/wp/membership/becoming-a-member/>. however, events and some online services are open to everyone.*
- h. In what language/s does your Organisation conduct its business?
English

2. About Your Members

- a. Do you have individual members with the ability to vote in or otherwise control the management of the organization?

Indicate Yes or No: Yes

IF NO: Describe what role individuals have in the management and work of the organization.

- b. Do you have organisations as all or part of your membership?

Indicate Yes or No: *No, they are partners*

IF YES: Describe whether they are profit-making, non-profit-making, a mixture of both, and/or what proportion of the total membership each type of private sector organization is. Please also describe what the nature of the organizational members is: For example, are they all of a similar type or interested in a similar activity or policy area?

- c. Do you have governmental bodies, or quasi-governmental bodies, as members of your organisation?

Indicate Yes or No: No

IF YES: Please describe their nature and role in the decision-making and work of your organization, and the proportion of the total membership made up of these types of organization.

- d. Describe the general membership – are they predominately of one (or more) professional background or interest group? (e.g. journalists, online rights activists, consumer organizations, individual consumers, etc.): *Our members are mostly presidents, faculty, administrators, and students from the 40 colleges and universities affiliated to HETS which are located in the United States, Puerto Rico, and Latin America.*

- f. Describe how your Organisation keeps its constituents/membership informed about, and enables them to participate in, decisions regarding issues of interest: *Yes, the Board of Directors meet twice a year face to face. In addition, conference calls are scheduled with the Executive Committee, Task Forces and other groups to keep them inform. Also, our website is the primary main source, but HETS also have an electronic newsletter exclusive for members, and have mailing lists and multiple social media accounts.*
- g. Approximately how many members, of each type of membership class if you have more than one, do you have? *40 member institutions and 6 corporate partners.*
3. Provide support for the statement that your Organisation is self-supporting (by answering "yes" you confirm that it will not rely on ICANN for funding):
- Indicate Yes or No: *Yes*
4. What is the primary source, or sources, of funding for your Organisation? (if unfunded/entirely voluntary simply indicate "N/A"): *membership dues, sponsorships and registration fees at HETS special events and workshops.*
5. Do you receive any funding from government agencies or for-profit entities? If so, please describe below and describe their involvement in the activities of the organization (if they so participate): *Yes, HETS mainly receive funds to sponsor conferences or educational events, among others services.*
6. Does your Organisation commit to supporting its individual constituents'/membership's informed participation in ICANN?

Indicate Yes or No: *Yes*

6. Does your Organisation post on the Internet publicly-accessible, current information about your Organisation's goals, structure, description of constituent group(s)/membership, working mechanisms, leadership, and contact(s) (if this information currently is available, provide URLs)?

Indicate Yes or No: *Yes, available at www.hets.org*

7. Provide information on your Organisation's leadership (leaders' names, positions, emails): *Manuel Fernós, Esq., HETS Chairman and President, Inter American University of Puerto Rico; Dr. José F. Méndez, HETS Vice Chairman, President, Ana G. Méndez University System – Puerto Rico, Florida & Maryland; Dr. Carlos Vargas-Aburto, HETS Second Vice Chairman, Provost, Kutztown University of Pennsylvania; Dr. José Jaime Rivera, HETS Treasurer, President, Universidad del Sagrado Corazón – Puerto Rico; Dr. Dario Cortés, HETS Secretary, President, Berkeley College- New York & New Jersey; Eng. Gladys Nieves, Regional Representative, President EDP University- Puerto Rico, Dr. Carole M. Berotte Joseph, Regional Representative, President, Bronx Community College - New York, and Ms. Yubelkys Montalvo, HETS Executive Director, ex officio.*

Objectives

1. Please describe your Organisation's mission and purpose (please attach any mission or policy statement for your Organisation, if in writing, or provide a URL, if posted): *HETS mission is to promote, support, and increase the capabilities of member institutions to enhance Hispanic/Latino student success and opportunities by: providing training and support for faculty , staff, and students from member institutions; facilitating, promoting, and nurturing strategic alliances among HETS members and the academic, government, and corporate sectors; supporting the integration of new education technologies; and identifying and gathering expert support and resources for member institutions.*
2. What ICANN-related issues currently are of interest to your Organisation's constituents/membership: *Student access to Internet to be able to benefit of online courses or support services online, Internet connection and band width*
3. If your Organisation is accredited, will it commit to participating actively in the Regional At-Large Organisation (RALO) for the region in which your Organisation is based?

Indicate Yes or No: Yes

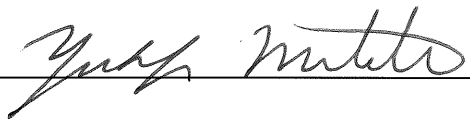
4. If your Organisation is accredited, does it or will it agree to adhere to the provisions of the Memorandum of Understanding (MoU) between the other ALSes in your Geographic Region and ICANN, as if it were an original signer of that document?

Indicate Yes or No: Yes

The texts of the MoUs can be found at:
<https://community.icann.org/display/atlarge/Reference+Texts>

Signature

Include the name, and title, if applicable, of the individual who is authorized by your Organisation to sign this application and commit your Organisation to comply with ALS criteria.

Signature: 

Name: *Yubelkys Montalvo*

Date: *September 13, 2013*

Title: *Executive Director*