



GNSO WG Communication tool classroom



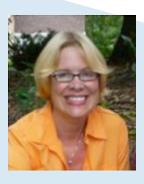
Your GNSO Team contacts: for content purposes



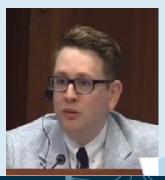
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Your GNSO Team contacts: for admin, technical support



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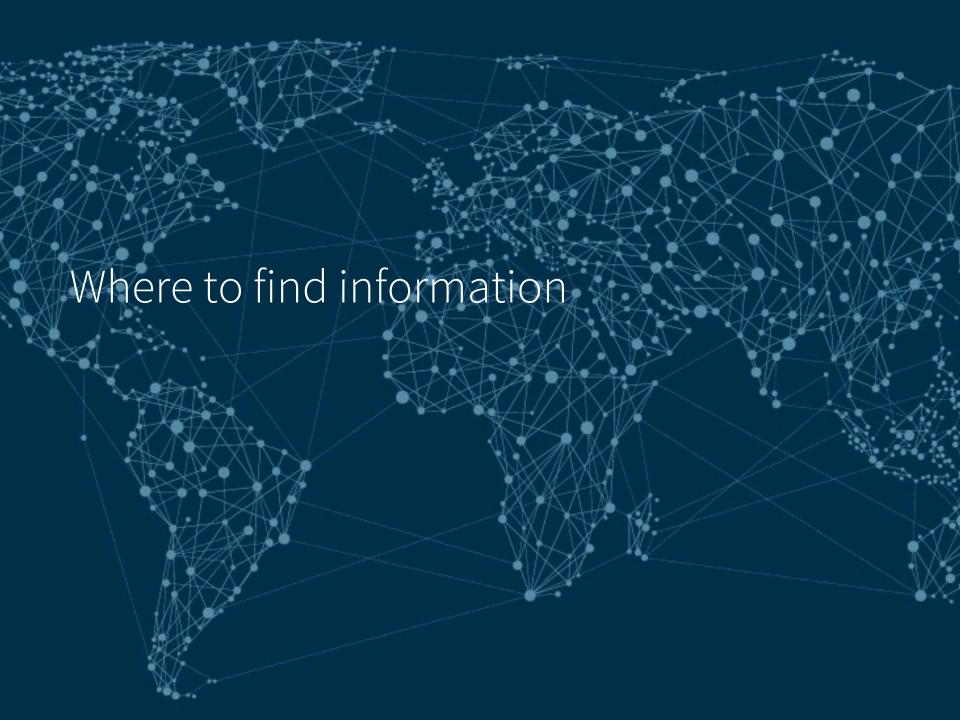




Agenda – Communication Tools Classroom

Where to find information **Mailing lists Working Group Members** 3 **Adobe Connect & Conference calls** 4 **ICANN Public Meetings GNSO Learn**

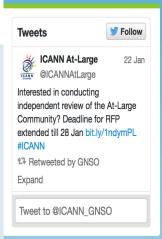




GNSO Master calendar



To translate any GNSO document (PDF, DOC, etc.), use Google Translate.



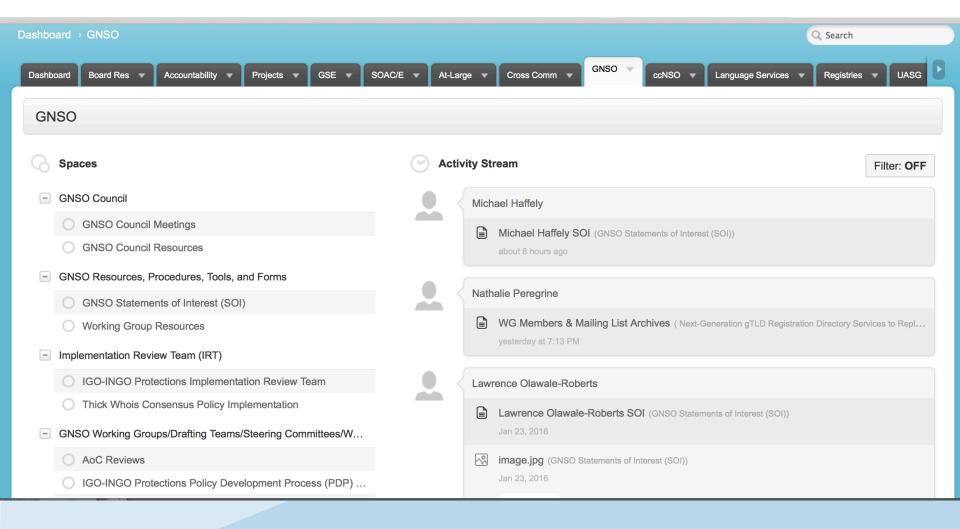


January | February | March | April | May | June | July | August | September | October | November | December

Date	Place	Time	Agenda	Minutes	Media		
January							
4 January	Motions and Documents Due for GNSO Council Meeting 14 January						
11 January	Motions and Documents Due for GNSO Council Meeting 21 January						
11 January	CWG on Country and Territory Names as TLDs	21:00 UTC		Transcript	Mp3		
14 January	GNSO Council Teleconference	12:00 UTC	Agenda	Transcript Chat Transcript	Мр3		
19 January	Standing Committee on GNSO Improvements Implementation (SCI) Subteam A	18:00 UTC			Мр3		
20 January	GAC GNSO Consultation Group	14:00 UTC		Transcript	Mp3		
20 January	Standing Committee on	17:00 UTC			Мр3		

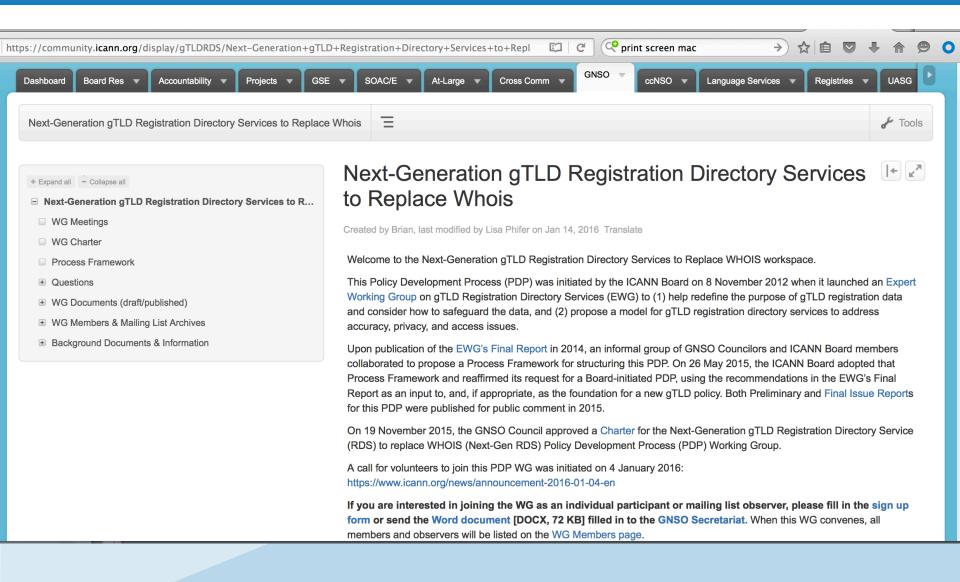


Working Group wiki- GNSO Landing page





RDS Working Group wiki page







Two different mailing lists

• Gnso-rds-pdp-wg@icann.org: Discussion mailing list. Accessible to reading by observers and members. Only members can post to it. Call details must NOT be sent here.

Ntfy-rds-pdp-wg@icann.org: Dial in information diffusion list. Accessible to reading by members. Only staff support can post to it.

If you wish to change your status to observer or member, please email the GNSO Support staff: gnso-secs@icann.org



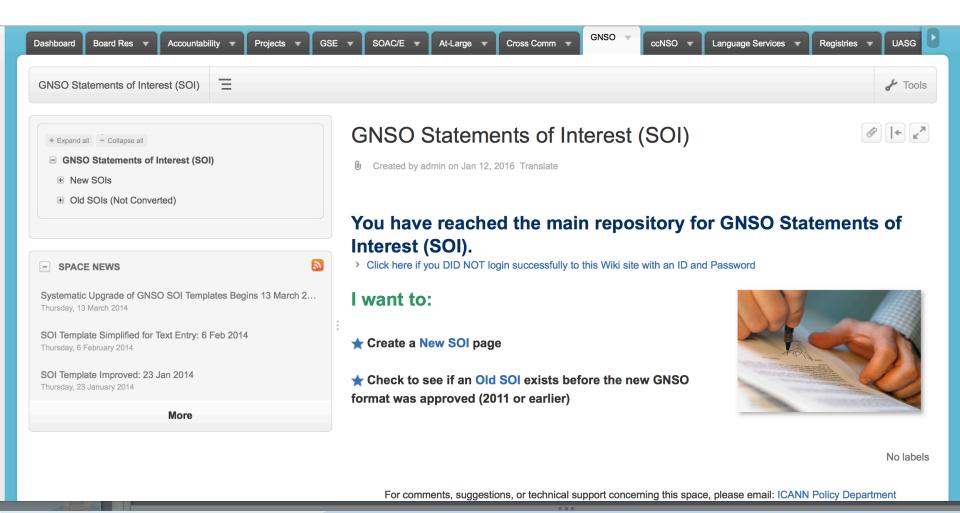
Mailing list etiquette

- Subject line should be clear. This makes it easier for members to search and respond to the thread.
- Remember to sign with your full name
- Be mindful of inbox overload
- When quoting a previous email, copy selected passage only, not the entire email
- Message to the entire list should only be sent when it contains information that is beneficial to everyone. Messages such as "thanks for the information" or me too" should be sent to individuals rather than the entire list.
- Administrative messages such as dial out requests, apologies or Statement of Interest issues should not be sent to the entire list
- O Do not hesitate to ask questions or comments!



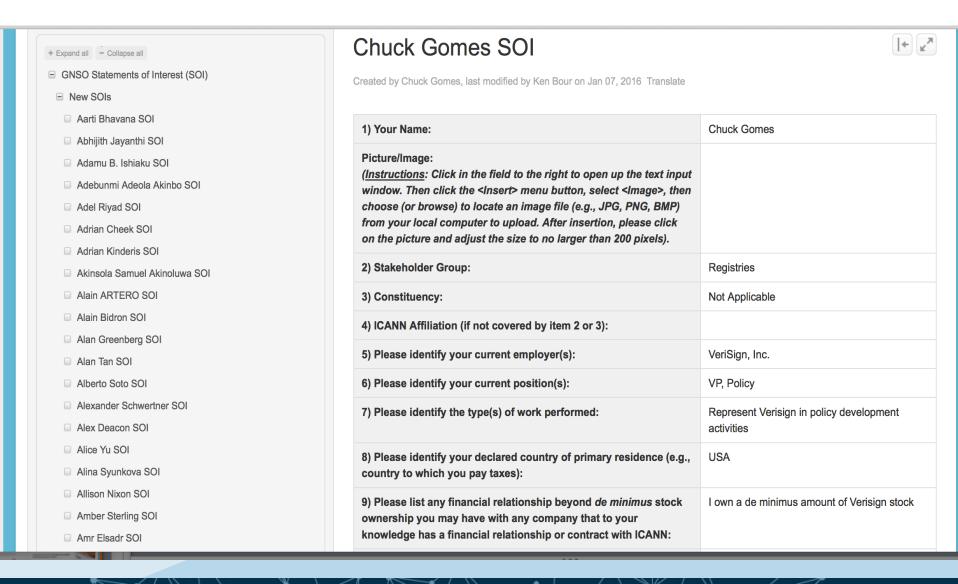


New Statements of Interest



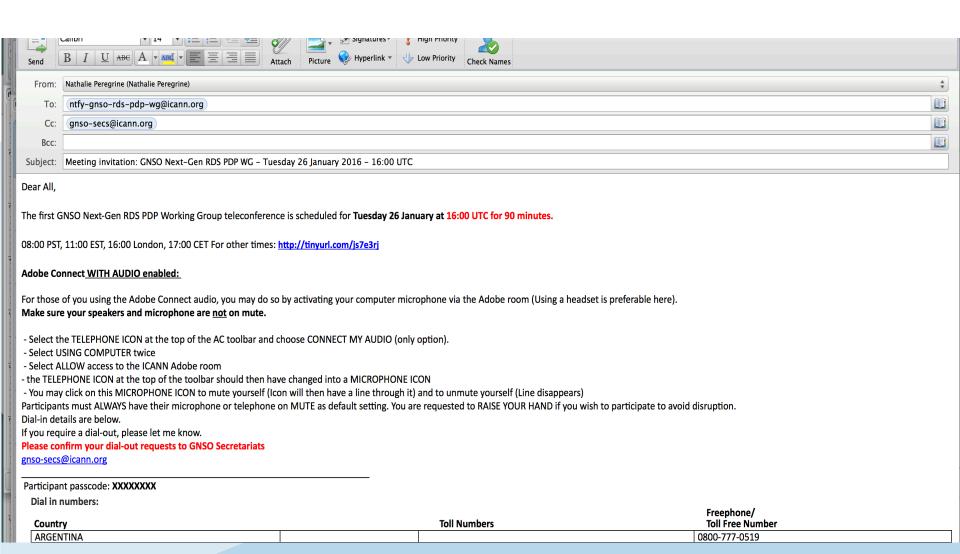


Examples of Statements of Interest





Email invitations

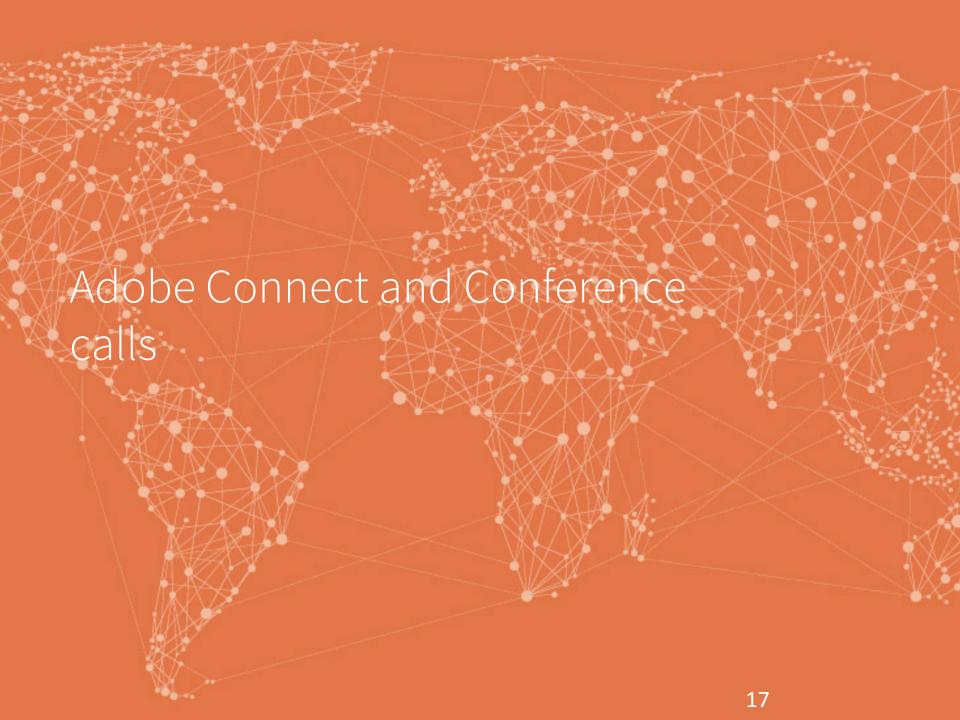




Calendar invitations

- Calendar invites will contain the same information as the email invitation. Once you accept the calendar invitation, you will not longer need to email for dial in details
- Back up: calendar invitation as ics attachment on emails





Adobe Connect Overview

- Signing in as Guest with first and last name
- Running tests with

http://tinyurl.com/icannactest

- Share pod
- AC Chat
- Adobe Connect room protocol in the GNSO
 - OHand raised
 - OApproval/ Objection
 - **OICANN** Expected Standards of Behavior



ICANN EXPECTED STANDARDS OF BEHAVIOR



Act in accordance with ICANN's Bylaws. In particular, participants undertake to act within the mission of ICANN and in the spirit of the values contained in the Bylaws.



Adhere to ICANN's conflict of interest policies.



Facilitate transparency and openness when participating in policy development and decision-making processes.



Conduct yourself in accordance with ICANN policies.



Work to build consensus with other stakeholders in order to find solutions to the issues that fall within the areas of ICANN's responsibility. The ICANN model is based on a bottom-up, consensus driven approach to policy development. Those who take part in the ICANN process must take responsibility for ensuring the success of the model by trying to build consensus with other participants.



Act in a reasonable, objective and informed manner when participating in policy development and decision-making processes. This includes regularly attending all scheduled meetings and acting in the best interest of Internet community, irrespective of personal interests and the interests of the entity to which an individual might owe their appointment.



Protect the organization's assets and ensure their efficient and effective use.



Act fairly and in good faith with other participants in the ICANN process.



Listen to the views of all stakeholders when considering policy issues. ICANN is a unique multi-stakeholder environment. Those who take part in the ICANN process must acknowledge the importance of all stakeholders and seek to understand their points of view.



Treat all members of the ICANN community equally, irrespective of nationality, gender, racial or ethnic origin, religion or beliefs, disability, age, or sexual orientation; members of the ICANN community should treat each other with civility both face to face and online.



Promote ethical and responsible behavior. Ethics and integrity are essential, and ICANN expects all stakeholders to behave in a responsible and principled way.



Support the maintenance of robust mechanisms for public input, accountability, and transparency so as to ensure that policy development and decision-making processes will reflect the public interest and be accountable to all stakeholders.

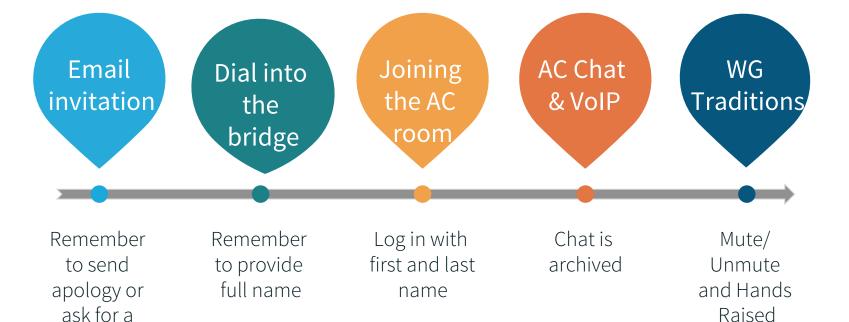
Adobe Connect Audio

- 1- By dialing into the audio bridge, with the usual numbers and passcodes found on the email invitations
- <u>2- By activating your computer microphone via the Adobe room. (Using a headset is preferable here)</u>
- Make sure your microphone is <u>not</u> on mute.
- Select the TELEPHONE ICON at the top of the AC toolbar and choose CONNECT MY AUDIO (only option).
- Select USING COMPUTER twice
- Select ALLOW access to the ICANN adobe room
- the TELEPHONE ICON at the top of the toolbar should then have changed into a MICROPHONE ICON
- You may click on this MICROPHONE ICON to mute yourself (Icon will then have a line through it) and to unmute yourself (Line disappears)

ALWAYS have your microphone/telephone on MUTE as default setting.



Joining a WG: Adobe Connect & Conf Calls

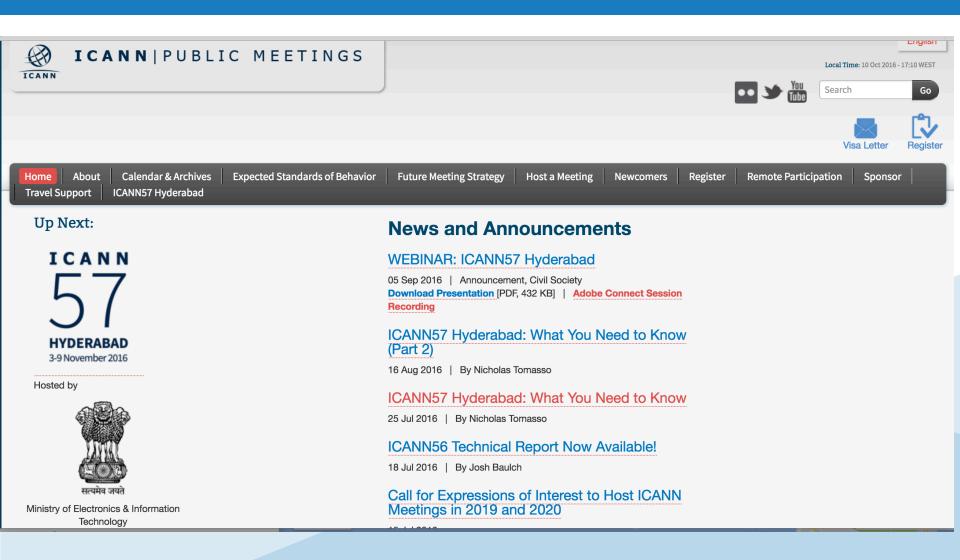




dial out



ICANN meetings website





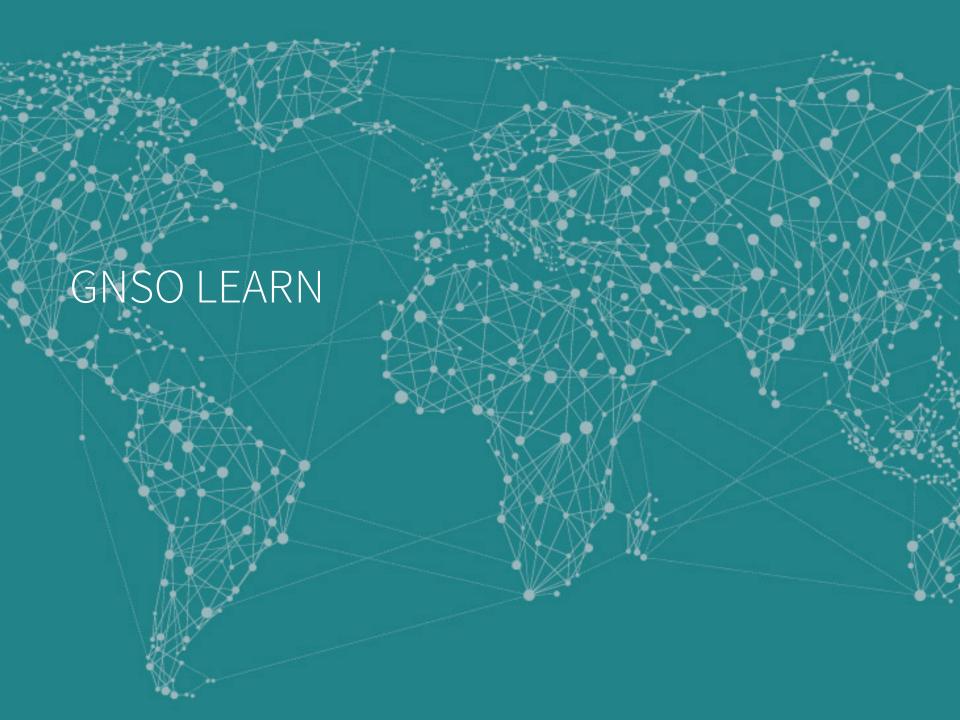
Remote Participation details: GNSO Wiki

- Charter for the CCWG on Auction P.
- COMMERCIAL STAKEHOLDERS G...
- Community Session-Next-generatio...
- Cross community session: Draft Fra...
- Cross community session: PDP on ...
- Cross community session: Review ...
- Cross Constituency meeting betwe...
- Cross-Constituency meeting betwe...
- -----
- Discussion of the Proposed Amend...
- GNSO IGO-INGO Access to Curativ...
- GNSO Meetings Monday 27 June 2...
- GNSO Meetings Tuesday 28 June 2...
- GNSO Meetings Wednesday 29 Ju...
- GNSO New gTLD Subsequent Pr...
- GNSO Next-Generation Registratio...
- GNSO Review of All Rights Protecti...
- GNSO Wrap-Up Meeting Helsinki
- gTLD Registries Stakeholder Group...
- ICANN56 GNSO Remote Participa...
- IGO INGO Implementation Review T...
- Internet Service Providers and Con...
- NCSG Policy Committee Meeting ...
- Non-Commercial Users Constituen...
- Not For Profit Operational Concerns...
- Registrar Stakeholder Group Helsin...
- Thick Whois Implementation Revie.

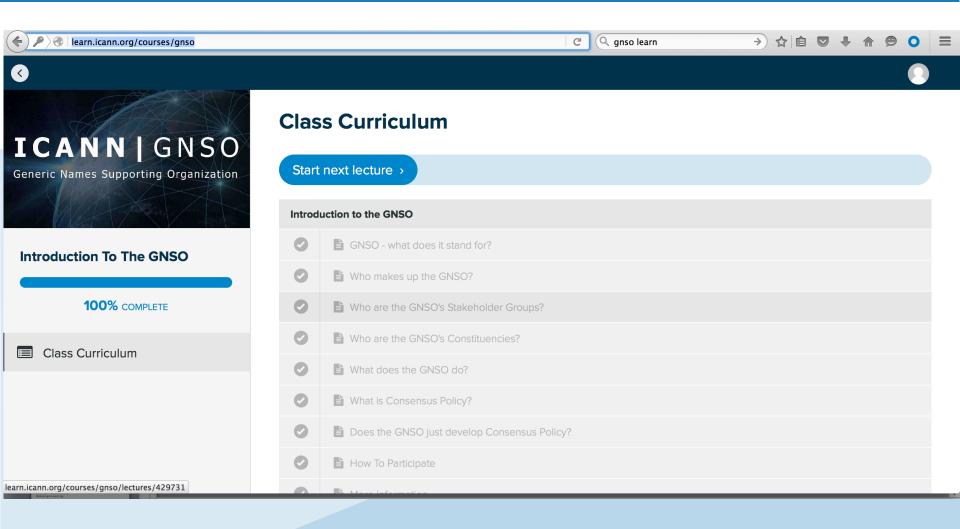
Monday 27th June 2016	 https://meetings.i 	icann.org/en/icann56-sched
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Time	Meeting Title	Room	Adobe Connect Room	Audio bridge pass code	Meeting paç
09:15 - 10:30	GNSO Meetings Part 1	Hall B	https://icann.adobeconnect.com/hel56-hallb	UPDATE 1	http://icann562016.sched.org/evmeetings-part-1
10:45 - 12:30	GNSO Meetings Part 2	Hall B	https://icann.adobeconnect.com/hel56-hallb	BOARD	http://icann562016.sched.org/evmeetings-part-2
12:30 - 13:30	Business Constituency (CBUC)	Hall B	https://icann.adobeconnect.com/hel56-hallb	BC	http://icann562016.sched.org/evbusiness-constituency-cbuc
12:30 - 13:30	Internet Service Providers and Connectivity Providers	Veranda 1	https://icann.adobeconnect.com/hel56- veranda1	ISP	http://icann562016.sched.org/evservice-providers-and-connectivconstituency-ispcp
13:30 - 15:00	GNSO Meetings Part 3	Hall B	https://icann.adobeconnect.com/hel56- hallb	UPDATE 2	http://icann562016.sched.org/evmeetings-part-3
13:45 - 15:00	Universal Acceptance Steering Group	Veranda 1	https://icann.adobeconnect.com/hel56- veranda1	UASG	http://icann562016.sched.org/evacceptance-steering-group-comworkshop





GNSO LEARN PLATEFORM





Items covered by GNSO Learn

- Introduction to the GNSO
- The GNSO Stakeholder Groups and Constituencies
- The GNSO Council
- What is expected of GNSO Councilors
- The GNSO Policy Development Process (PDP)
- Role and Responsibility of a GNSO Working Group Chair
- O How to keep up to date with the GNSO
- Meet a few members of the GNSO
- Some helpful tips and tricks



Additional tips

- Acronym Helper see GNSO home page
- OICANN Learn http://learn.icann.org/
- ●Find an experienced WG member either from your SG/C to provide guidance / answer questions
- Ocontact the GNSO SO/AC Admin support: gnso-secs@icann.org



Engage with the GNSO



Thank You!

Reach us at:

Email: gnso-secs@icann.org

Website: gnso.icann.org



twitter.com/icann_gnso



facebook.com/icanngnso

